

ACCESS Career Options Map: Unit Lesson Plans and Student Worksheets*

**Additional lesson plans, assessments, and student worksheets can be found with the Holland Career Interest Assessment folder, and the Work Values folder. Both folders can be found within the Career Options files. Materials from both folders are recommended for use before beginning the lesson plans below.*

CO1. Lesson Plan: Career Searching-Why Plan?

Student Learning Objectives:

- Understand career searching as a dynamic process
- Identify career preference as tied to students' life experiences
- Articulate *present* personal interests, skills, priorities and preferences as self-exploration, which can define *present* career interests

Student Worksheets:

- SW, TI- Introduction: What Does It All Mean?
- SW-“Tell Me About Your Job” Student Interview#1

B. Lesson Plan: How To Find Job Skills When You've Never Had A Job

Student Learning Objectives:

- Understand and identify present job skills being built in many life experiences
- Name work values, and personal preferences in this area
- Articulate personal work values to peers and adults

Student Worksheets:

- PI/TI- Job Ideas for Under Age Kids
- SW- How To Find Job Skills When You've Never Had a Job
- SW- Job Skills Which I Have From LIFE (Table attached to LP B)

C. Lesson Plan: Career Searching

Student Learning Objectives:

- Explore career clusters that match personal preferences and strengths
- Identify careers which seem to be a personal match
- Explore and make notes on one or two career exploration sites

Student Worksheets:

- **SW- 2-Career Searching Using 3 Specific Sites**

(Student Worksheets for Lesson Plan C cont'd):

- **SW- 2-Career Likes and Dislikes**
- **SW- 1-Career Search Online**
- **TI,SW-Career Search, 10 Websites: Resource List**

D. Lesson Plan: Dream Jobs and Setting Career Goals (3+ Days)

Student Learning Objectives:

- **Develop an outline of steps to move forward with goals for a selected career cluster**
- **Master the ability to speak to a group for 3-5 minutes from an outline of highlights of a selected career**

Student worksheets:

- **SW- A Dream Job and Setting Career Goals: My Career Plan**
- **SW- Preparing A Speech of 3-5 Minutes**

E. Lesson Plan: Building A Resume: Why?

Student Learning Objectives:

- **Identify three reasons for submitting a resume**
- **Be familiar with how to develop a personal resume**
- **State 2 or more life experiences that qualify as “work experience” and merit being placed on a resume**

Student Worksheets:

- **SW-Sample resume “Susan Stallings”, based on responses to careerkids.com site**

F. Lesson Plan: Job Interview Appearance/Behavior and Employer Questions

Student Learning Objectives:

- **List three or more positive appearance attributes for job interviews**
- **Identify three key points of success for a job interview**

- **Identify and use three methods to search for a job: newspaper, online, employment services and networking**

Student Worksheets:

- **ACT- Two Group Activity Options. Use #1, Job Interview Appearance Activity**
- **TI, SW-Interviewing Points & Questions from Employer**